



Internal Quality Assurance Cell (IQAC)

Majuli College

Kamalabari, Majuli, Assam. PIN: 785106

e-mail: igacmajulicollege@gmail.com

Tel. No.: 03775-273359

Ref: IQACMC/2018/

Date: 26 March, 2018

Proceeding of the IQAC meeting held on 26.03.2018

Today on 26.03.2018 a general meeting was held with the faculty members of the college, organized by IQAC, Majuli college presided by Dr. Debajit Saikia, Principal, Majuli College. Apurbajyoti Hazarika, IQAC, Majuli College discussed the objectives. He said that the SSR for the second phase has been submitted and there is a need of constructive ideas and suggestions from the college family. Code of Ethics should be followed strictly, he added. Jitendra Nath Deka, Department of Political Science, support IQAC Coordinator in this respect. Dr. Debajit Saikia, Principal, Majuli College, requested to do hard work in this respect. Dr. Ananda Hazarika, Department of Geography, shared his experiences of 2004 NAAC assessment.

In the meeting, all the members expressed their views and suggested some plans for upcoming academic sessions.

1. Every department should give 1-2 hour to do NAAC related works.
2. Students Satisfaction Survey should be carried out smoothly, said Narayan Chandra Sharma, department of Chemistry.
3. Smriti Konwar, department of Education told about the importance of Mentoring.
4. Basanta Borah, department of Mathematics, illuminated the issue on what complications students are going to face in the online survey.
5. Apurbajyoti Hazarika, gave emphasis to resume the digital class facility to the students.

After the discussions, Dr. Debajit Saikia, Principal, Majuli College, offered his valuable suggestions along with vote of thanks.



(Apurbajyoti Hazarika)

Coordinator

IQAC, Majuli College

Co-ordinator

IQAC

Majuli College, Kamalabari



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Tel. No.: 03775-273359

Ref: IQACMC/2018/

Date: 05 April, 2018

Proceeding of the IQAC meeting held on 05.04.2018

Today on 05.04.2018 a general meeting was held with the non teaching staff of the college, organized by IQAC, Majuli college presided by Dr. Debajit Saikia, Principal, Majuli College. Apurbajyoti Hazarika, IQAC, Majuli College discussed the objectives. The objectives were to discuss about the strategies to be taken for the upcoming NAAC evaluation. He said that there is a need of constructive ideas and suggestions from the college family.

In the meeting, all the members expressed their views and requested to take some plans for upcoming academic sessions.

1. Office should seriously look into the documentation related to financial issues properly.
2. To carry out finance audit in a regular manner.
3. To digitalize the library and offer online facilities to the students.
4. To solve the present problems faced by the office personnel.

After the discussion, Dr. Debajit Saikia, Principal, Majuli College, offered his valuable suggestions related to financial audit training to be taken by the concerned and measures to be taken for proper documentation of the financial issues.



(Apurbajyoti Hazarika)

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Tel. No.: 03775-273359

Ref:IQACMC/2018/

Date: 19 April, 2018

Proceeding of the IQAC meeting held on 19.04.2018

Today on 19.04.2018 a general meeting was held with various Cell Committees of the college, organized by IQAC, Majuli college presided by Dr. Debajit Saikia, Principal, Majuli College. Apurbajyoti Hazarika, Coordinator IQAC, Majuli College discussed the objectives. The objectives were to discuss about the strategies to be taken by the various cell committees for the upcoming NAAC evaluation. Jiten deka requested all the cell committees to discuss strategies in a regular manner for upliftment of the college. Apurbajyoti Hazarika, IQAC, Majuli College, discussed on the topic of feedback of students.

In the meeting, all the members expressed their views and requested to take some plans for upcoming academic sessions.

1. Academic coordinator, Narayan Chandra Sharma suggested that every cell committee should carry out their responsibilities and the authority will provide all the facilities.
2. Dr. Prafulla Bora added that the contact numbers of the members of various cell and committees should be displayed properly for the students.




(Apurbajyoti Hazarika)

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Ref: IQACMC/2018/

Date: 9 August, 2018

Proceeding of the IQAC meeting held on 09.08.2018

Today on 09.08.2018 a general meeting was held with the IQAC members of the college, presided by Dr. Debajit Saikia, Principal, Majuli College. Apurbajyoti Hazarika, coordinator IQAC, Majuli College discussed the objectives and gave emphasis to take strategies for upcoming NAAC visit. He advised all the departments to prepare Power point presentation to be displayed about their departmental works. Dr. Debabhushan Borah, Assistant Coordinator, IQAC discussed on the importance of data on mentoring. Vote of thanks was offered by Dr. Debajit Saikia, Principal, Majuli College.



(Apurbajyoti Hazarika)

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Tel. No.: 03775-273359

Ref: IQACMC/2018/

Date: 10 August, 2018

Proceeding of the IQAC meeting held on 10.08.2018

Today on 10.08.2018 a general meeting was held with the IQAC members of the college to discuss strategies to be taken for upcoming NAAC visit on 14 and 15 september, 2018. IQAC Coordinator, Apurbajyoti Hazarika requested all the cell committees to show their progress and to implement certain mechanisms to carry out the works properly. Ananda Hazarika, Coordinator, Grievance and Redressal cell, told that due to unavailability of complaints the committee could not execute and forward steps. Smriti Konwar, department of Education, told that she will do her best to meet the expectations of the authority to carry out her duty as Coordinator of Sexual Harrassment Cell.

In the meeting, all the members expressed their views and requested to take some plans for upcoming academic sessions.

1. Debojyoti Khataniyar, department of History put forward his views and requested to maintain the volleyball court in a proper way.
2. Basanta Borah, Coordinator, Career counselling cell, proposed to have different rooms for different cell and committees.



(Apurbajyoti Hazarika)

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Ref: IQACMC/2018/

Date: 16 August, 2018

Proceeding of the IQAC meeting held on 16.08.2018

Today on 16.08.2018 a general meeting was held with the non teaching staff of the college, organized by IQAC, Majuli college presided by Dr. Debajit Saikia, Principal, Majuli College. Dr. Debajit Saikia, Principal Majuli College presided the meeting. Apurbajyoti Hazarika requested the office staff to take active part in the process of assessment and help IQAC in every possible way. Some steps should be taken for proper documentation of the papers because is a very important aspect. Gobin Barua, Head Assistant added that office is trying to help IQAC in every possible way but there are some more works to be done related to financial audit. Dr. Debajit Saikia, Principal, Majuli College requested all the office staff to be prepare with all the documents. He added, the 4th grade workers should abide by all the rules and regulation of the college and carry out their allotted works. Debabhushan Bora and Debojyoti Khataniar requested the office staff to take measures for proper documentation. Dr. Debajit Saikia, offered his vote of thanks.

(Apurbajyoti Hazarika)

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Ref: IQACMC/2018/

Date: 7 September, 2018


Proceeding of the IQAC meeting held on 07.09.2018

Today on 07.09.2018 an executive meeting was held presided by Principal, Majuli College at the conference hall. The objective of the meeting was to discuss about the upcoming NAAC peer team visit. Apurbajyoti Hazarika, Coordinator IQAC, displayed all the works that has been done including AQAR and SSR preparation and what IQAC has done in collaboration with various agencies for upliftment of the college. As the SSR has been submitted and 70% of the work has been completed, now only 30% works remain and the documents regarding Innovative practices, best practice, ICT, Digital Library etc should be conserved. The College library has also been upgraded in the last few years and book donation campaign is one of the best practices that make it possible. He also added that the perspective plan and code of Ethics prepared by IQAC is to be put forward to be granted by the Managing Committee. Rajen Bora added that there should be a similarity in the works of IQAC and the submitted SSR. Retired Principal of Majuli College, Sarbeswar Hazarika requested to give emphasis on the following topics-

1. Active participation of IQAC coordinators.
2. Regular Parent Teacher Meet.
3. To march forward with a proper plan.

Vote of thanks offered by Dr. Debajit Saikia.




(Apurbajyoti Hazarika)
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IQAC Coordinator
Majuli College, Kamalabari
Assam



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Ref: IQACMC/2018/

Date: 4 October, 2018

Proceeding of the IQAC meeting held on 04.10.2018

Today on 04.10.2018 a general meeting was held presided by Principal, Majuli College. Apurbajyoti Hazarika, Coordinator, IQAC discussed about the second phase assessment that has been completed, its report, grade sheet and assessment as a whole. He added that the meeting has been organized to take strategies for future planning. Narayan Sharma, Administrative coordinator hosted the meeting and put forwarded his views about the assessment process and necessary steps to be taken for better grade in future.

In the meeting, all the members expressed their views and requested to take some plans.

1. Apurbajyoti Hazarika proposed to upgrade the mentoring process. He also added to give some financial help to the teachers who wish to present their research papers in seminars and conferences.

2. Dr. Rajen Bora requested to form a Research Committee which will take active participation in the field of research.

3. Dr. Debabhushan Bora gave a proposal to form a Science forum in the college.

4. Lastly, President of the meeting requested the faculty members to organize Workshop, Seminar, Faculty development Program. He requested to send proposals in the agencies like NAAC, UGC, ICSSR, ICHR, NEC etc.



(Apurbajyoti Hazarika)

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Ref: IQACMC/2021/

Date: February 22, 2021

Proceedings of the IQAC Meeting held on 22.02.2021

A general meeting was held on February 22, 2021 in the office of IQAC, Majuli College in the presence of all members of IQAC. The meeting was presided over by the IQAC coordinator, Tarun Saikia. Dr. Debajit Saikia, the Principal of Majuli College, was also present in the meeting and expressed his greetings to IQAC.

In the meeting, all the members expressed their views and suggested few plans and programmes for the upcoming academic sessions.

1. A senior member of IQAC, Rajen Borah, delved into the discussion of developing a culture of good communication among the teachers of Majuli College.
2. Another member, Prasanta Saikia, suggested to find out the lacunas of the college in the past assessments by NAAC and to rectify them.
3. Bipul Rajkhowa offered his views and explained the need of corporation of all members in the assessment process as well as in the activities of IQAC.
4. Dr. Anup Doley talked about the importance of research in the institute.
5. Pradip Das explained the newly introduced technologies in the college library and requested the teacher community to visit the library at a regular basis.
6. Debajyoti Khatanar and Dr. Madhabi Devi expressed their views and ensured to provide all kinds of support.
7. Academic coordinator Haren Saikia ensured that the college authority will provide all kinds of help and support to IQAC for the upcoming assessment of NAAC and offered his greetings.

After the discussions, IQAC coordinator Tarun Saikia acknowledged the assistance of all the members of IQAC for their support in his tenure and handed over the charge to the new IQAC coordinator, Dr. Debabhuson Borah. Dr. Borah thanked the authority for entrusting the duty on him and requested the members to offer their assistance in the upcoming years. The meeting was concluded with the vote of thanks delivered by Dr. Debajyoti Bhattacharjee.




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Ref: IQACMC/2021/

Date: 28, July 2021

Proceeding of the IQAC meeting held on 28.07.21

An online meet has been scheduled on 28.07.21 through google meet as there is nationwide lockdown due to the pandemic COVID-19. A discussion on the performance during 2020-2021 session takes place through the meet. Scheduled time was 8-9 pm.



(Dr. Debabhuson Borah)

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Ref: IQACMC/2021/

Date: 29, July 2021



Proceeding of the IQAC meeting held on 29.07.21

An online meet has been scheduled on 29.07.21 through google meet as there is nationwide lockdown due to the pandemic COVID-19. A discussion on the role and responsibilities of the departments has taken place through the meet. Scheduled time was 11am to 12.30pm.

(Dr. Debabhuson Borah)

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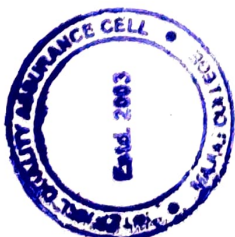
Ref: IQACMC/2021/

Date: November 12, 2021

Proceedings of the IQAC Meeting held on 12.11.2021

A general meeting was held on 12.11.2021 in the Principal's Chamber of Majuli College. All members of IQAC were present in the meeting. The meeting was presided over by the Principal of Majuli College, Dr. Debajit Saikia. At first, the coordinator of IQAC, Dr. Debobhusan Borah explained the objectives of the meeting. Furthermore, he briefly summarized various activities undertaken by the new committee of IQAC till date. The main objective of the meeting was to plan the further strategies of IQAC. In the meeting, all the members expressed their views and suggested some plans for upcoming assessment of NAAC.

1. Dr. Debobhusan Bora emphasized on the recommendations of the last NAAC assessment such as introduction of ICT, certificate courses, mentoring etc.
2. Dr. Rajen Bora suggested to adopt outreach programs on climate change, human-monkey conflict etc.
3. Gitarani Goswami suggested to initiate a farm in the college campus and to introduce training programs on soft skill development.
4. Basanta Bora suggested to accelerate the add-on classes in various schools of Majuli district and to utilize the college field for generating fund.
5. Principal of Majuli College, Dr. Debajit Saikia suggested to carry on inter-departmental classes, extension activities in schools and villages and to undertake special coaching for college students.




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Ref: IQACMC/2022/

Date: 10 February 2022

Proceeding of the IQAC meeting held on 10.02.2022

Today on 10.02.2022 a meeting was held to discuss about upgradation of the college website. Dr. Debabhushan Borah, Coordinator, IQAC proposed to design the website with the help of some professional designer and upgrade it as soon as possible. All the members supported it.



(Dr. Debabhushan Borah)

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Ref: IQACMC/2022/

Date-11 February 2022

Proceeding of the IQAC meeting held on 11.02.2022

Today on 11.02.2022 a meeting was held with all the members of the various cell and committees to discuss about their progress. The meeting was presided over by Dr. Haren Saikia, Administrative Coordinator, Majuli College. Academic Coordinator, Abani Kumar Dutta also graced the occasion. The various cell and committees displayed their progress.

1. Bipul Rajkhowa, Coordinator, Grievance and Redressal cell, told about their strategies to march forward in solving any kind of problem of the students. He thanked the Principal of the college for his help in every aspect.
2. Mayashree Deka Hazarika, Coordinator, Internal Complaints Committee told that no any issue related to sexual harassment has been identified till now and the committee is adopting various ways for awareness in this field.
3. Dr. Dimpi Barua, Coordinator, Women Cell, told that there is a need of a sanitary napkin dispenser machine and she told about the Programme entitled Let's Talk where the female students can express their views regarding health and hygiene and any other related topics.
4. Prasanta Saikia advised everyone to be ready for Academic and Administrative Audit which is a very important aspect.
5. Dr. Pollobi Duara, Joint Coordinator, Environment and Climate cell, told that there is an urgent need of internal green audit and its importance.
6. Anil Hazarika, Coordinator, trust and award Committee, put forward his report of the previous year.
7. Dr. Jaya Kalita Gogoi, Coordinator, record keeping cell put forward her report of the previous year.
8. Basanta Borah, Coordinator, mask making displayed their progress.

Dr. Debajyoti Bhattacharjee offered his vote of thanks.

(Dr. Debabhuson Borah)

Coordinator IQAC, Majuli College

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Ref: IQACMC/2022/

Date: 19 May 2022

Proceeding of the IQAC meeting held on 19.05.2022

Today on 19.05.2022 a discussion regarding Academic and Administrative audit held at the conference hall. Dr. Debabhushan Borah, Coordinator, IQAC advised all the members of the college family to prepare all the necessary documents that will be needed during the Academic and Administrative audit.

(Dr. Debabhushan Borah)

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Ref: IQACMC/2022/

Date-20 June 2022



Proceeding of the IQAC meeting held on 20.06.2022

Today on 20.06.2022 a meeting has been organized by IQAC with the members of the newly formed seven committees as per DHE order. Dr. Debabhushan Borah welcomed all the members and told about the roles and responsibilities of the seven committees. Bipul Rajkhowa requested all the members to prepare specific plans for proper execution. Dr. Borah added that the seven committees have to collect all the data for the upcoming NAAC visit. Dr. Debajyoti Bhattacharjee, Assistant Coordinator, offered his vote of thanks.


(Dr. Debabhushan Borah)
Co-ordinator
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Ref: IQACMC/2022/

Date: 6 July 2022

Proceeding of the IQAC meeting held on 06.07.2022

A discussion regarding the lecture series about Majuli ,its heritage and culture held at Principals chamber today on 06.07.2022. Dr. Debajit Saikia added that the topic of each and every Resource person has been highly appreciated.



(Dr. Debabhuson Borah)

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Ref: IQACMC/2022/

Date: 19 July 2022

Proceeding of the IQAC meeting held on 19.07.2022

Today a discussion on the recently completed Academic and Administrative Audit held presided by Dr. Debajit Saikia, Principal, Majuli College. Dr. Debabhushan Borah, Coordinator, IQAC discussed the objectives of the meeting. Dr. Rajen Bora, Basanta Bora advised to carry out Academic and Administrative Audit every year for better results. Dr. Debabhushan Borah, Coordinator, IQAC, requested everyone to do works on the suggestions given during the audit and to do accordingly. Dr. Debajit Saikia, Principal, Majuli College thanked all the members for their help during the Audit and Coordinator, IQAC offered his vote of thanks.



(Dr. Debabhushan Borah)

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Ref: IQACMC/2022/

Date: 20 November 2022

Proceeding of the IQAC meeting held on 20.11.2022

Today on 20th November a meeting held with the members of NAAC Criteria-7 with IQAC at the conference hall presided by Ajit Kumar Saikia, Academic Coordinator, Majuli College. Dr. Debabhushan Borah told the objective.

1. Criteria-1 committee member Dr. Arup Bura Gohain discussed on the various courses including diploma and Certificate courses.
2. Criteria-2 committee member Pronita Rajkhowa told that the necessary paper and data have been properly taken from all the departments.
3. Criteria -3 committee member Dr. Leema Dutta and Dr. Madhabi Devi told that quality research work has to be done to publish the articles in UGC CARE listed journals.
4. Criteria -4 committee member Bipul Rajkhowa and Prasanta Saikia told about the need of infrastructure development including rainwater harvesting, Kitchen garden and vermicompost plant.
5. Criteria -5 committee member Tulasi Rajkhowa told about the placement and progression of the students and need of awareness in this field. They helped the students in preparing for various competitive exams by offering various courses.
6. Criteria -6 committee member Bijoy Timung also told about their progress.
7. Criteria -7 committee member Dr. Juli Gogoi told that there is a need of a committee for smooth conduct of green audit in the college. Ananya Borua added that necessary steps have been taken to collect data on best practices.

At last Dr. Debabhushan Borah, thanked all the members for their untiring effort to make the process conduct smoothly.

(Dr. Debabhushan Borah)

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Ref: IQACMC/2022/

Date: 27 October 2022

Proceeding of the IQAC meeting held on 27.10.2022

Today on 27.10.2022, a meeting held in the conference hall to discuss about the NAAC sponsored seminar to be held presided by Dr. Debajit Saikia, Principal, Majuli College. Dr. Debajit Saikia, Principal, Majuli College, requested all the faculty members to work in an enthusiastic manner for success of the upcoming program.




(Dr. Debabhuson Borah)

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Ref: IQACMC/2023/

Date: 25 April 2023

Proceeding of the IQAC meeting held on 25.04.2023

Today a meeting held on 25th April, 2023 at teachers common room with the members of the Criteria 7. The meeting was presided by Ajit Kumar Saikia, Academic coordinator, Majuli college. The members of various cell and committees showed their progress.

1. Criteria-1 committee member Dr. Arup Bura Gohain told that all the works related to data collection are almost complete regarding various courses including diploma and Certificate courses.
2. Criteria-2 committee member Dulal Hazarika told that the necessary paper and data have been properly taken from all the departments.
3. Criteria -3 committee member Dr. Leema Dutta and Dr. Madhabi Devi told that quality research work has to be done to publish the articles in UGC CARE listed journals.
4. Criteria -4 committee member Bipul Rajkhowa and Prasanta Saikia told that the works for development of infrastructure is progressing.
5. Criteria -5 committee member Tulasi Rajkhowa told data collection on the placement and progression of the students is almost complete but collection of recent data is not very easy.
6. Criteria -6 committee member Bijoy Timung also told about their progress.
7. Criteria -7 committee member Dr. Juli Gogoi told that there is a need of a committee for smooth conduct of green audit in the college. Ananya Borua added that necessary steps have been taken to collect data on best practices and requested the teachers to keep the teachers diary ready.

At last the IQAC Coordinator requested all the members to submit the data on or before 15th of May for preparation of SSR so that NAAC peer team can visit after its submission. Assistant Coordinator, IQAC offered his vote of thanks.



(Dr. Debabhuson Borah)

Coordinator, IQAC, Majuli College

Co-ordinator

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