

Majuli College

(Affiliated to Dibrugarh University)

Kamalabari, Majuli, Assam

PIN: 785106

Supporting Documents for Data Validation and Verification (DVV) Process

Period: 2017-2022

Criter	rion 5 মাজুলী মহাবিদ্যু	Key Indicator 5.1
Student Support	and Progression	Student Support
Metric Number: 5.1.4	grievances including set 1. Implementation of bodies 2. Organisation wide a with zero tolerance 3. Mechanisms for s grievances	the following for redressal of student exual harassment and ragging cases f guidelines of statutory/regulatory wareness and undertakings on policies ubmission of online/offline students' f the grievances through appropriate

Prepared and Submitted by

Majuli College

1. Proof of constitution of internal committees / Grievances Committee formation / other committees as per UGC norms

As per UGC norms, the **Internal complaints committee** (**ICC**) of the College consists of a senior woman faculty- Mayashree Deka Hazarika, Associate Professor, Dept. of Assamese and two other woman faculties viz- Annanya Boruah and Dr. Leema Dutta as members. The General Secretary and Girls' Common Room secretary of Majuli College Student Union are also member of ICC. Also more than half of the committee members are woman.

As per UGC norms, the **Grievance Redressal Committee** of Majuli College consists of more than two senior faculty members of the college such as Ajit Kumar Saikia, Dr. Rajen Borah, Indira Bora etc.

As per UGC norms, the Anti-Ragging Committee of the College consists of faculty members such as- Bipul Rajkhowa, Dr. Profulla Borah along with student representative viz- the President and the General Secretary of Majuli College Student Union.







CELLS/ COMMITTEES OF MAJULI COLLEGE

(w.e.f. 01.04.2018)

SI. No.	Name	RASSMENT (PREVENTION)		
1	Mr. Tarun Saikia	Designation	Designation in the Committee	
2		Associate Professor	Coordinator 91.85	541159
	Mrs. Surjya K. C. Phukan	Associate Professor	1000	a construction of
3	Mrs. Mayashri Deka Hazarika	Associate Professor	14537	
4	Mrs. Gitarani Goswami	Associate Professor	16728	66519
5	Mrs. Indira Borah	Assistant Professor	Member	
6	Vice-President, MCSU		Member 847/	881145
	Material Bornal	Student	Member 83990	80052
	Bikoshita Salkia	Students' representative	Member 9 90 0	59833











Debajit Saikia, Ph.D. PRINCIPAL (DDO) & SECRITARY Q) 9435208367/ 9508719181/ 8638769040

Estd. 1962
P.O. KAMALABARI, DIST. MAJULI (ASSAM) :: PIN -785106
Tele/ Fax: 03775 - 273359
web site: www.majulicollege.org
e.mail: majulicollege@gmail.com

No. MC/ 08-2018/ 274-A

Date 20.08.2018

The Director of Higher Education, Assam

Kahilipara, Guwahati - 19

Sub: Constitute Committee for Sexual Harassment

Ref.: Your letter No. DHE/CE/AQ.11/2018/10 dtd. 14.08.2018

Madam.

With reference to the subject and letter cited above, I have the honour to submit herewith the committee for Sexual Harassment of Majuli College which was re-constituted on 20.03.2018. In this connection I would like to state that the Sexual Harassment Committee was constituted in our college in 2016 as per your letter No. DHE/PEN/Misc-1/2015/9 dtd. 20.11.2015.

This is for your kind information and necessary action.

	SEXUAL HARAS	SSMENT (PREVENTIO	N) CELL
SI		Designation	Designation in the Committee
1	Mr. Naren Ch. Thakuria	President, G.B.	Adviser
2	Dr. Debajit Saikia	Principal	Adviser
3	Mrs. Smriti Konwar	Associate Professor	Coordinator
4	Mrs. Poonam Khound	Advocate	Legal Expert
5	Mr. Tarun Saikia	Associate Professor	Member
6	Mrs. Surjya K. C. Phukan	Associate Professor	Member
7 1	Mrs. Mayashri Deka Hazarika	Associate Professor	Member
N	Ars. Gitarani Goswami	Associate Professor	Member
M	Irs. Indira Borah	Assistant Professor	Member
Na	abajyoti Boruah	Students' representativ	e Member
Bik	koshita Saikia	Students' representativ	ve Member
To	rali Borah	Students' representativ	ve Member

13. Niha Kalita

Students' representative Girls Common Rosm

Faithfully yours,









OFFICE OF THE PRINCIPAL





MAJULI (2) COLLEGE

No. MC/03-2021/

Date: 04.03.2023

FORMATION OF COMMITTEE

In pursuance of the NAAC's directive and for the greater interest of the college, the following committees have been reconstituted. The concerned are hereby asked to undertake measures in consultation with IQAC, Majuli College as they deem fit to manage the different affairs of their respective cells and committees.

Name of the committee:

GRIEVANCE REDRESSAL AND DISCIPLINARY ACTION COMMITTEE

SI. No.	Name	Designation	Designation in the Committee
1	Prasanta Saikia	Administrative Coordonator	Coordinator
2	Indira Borah	HOD, Botany	Asstt. Coordinator*
3	Ajit Kumar Saikia	Academic Coordinator	Member
4	Dr. Rajen Borah	HOD, Economics	Member
5	Tulashi Rajkhowa	HOD, Pol. Science	Member
6	Pronita Rajkhowa	HOD, Education	Member
7	Dr. Bishal Bhuyan	Assistant Professor	Member
8	Padmadhar Boruah	Jr. Assistant	Member
9	President, Majuli College Students' Union	Student Representative	Member

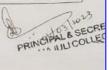
/Name of the committee:

INTERNAL COMPLAINTS COMMITEE (ICC) (SEXUAL HARASSMENT (PREVENTION) CELL)

SI. No.	Name	Designation	Designation in the Committee
1	Mayashree Deka Hazarika	Associate Professor	Coordinator
2	Dr. Anup Kr. Doley	Assistant Professor	Asstt. Coordinator*
3	Apurbajyoti Hazarika	Assistant Professor	Member
4	Anannya Boruah	Assistant Professor	Member
5	Dr. Leema Dutta	Assistant Professor	Member
6	General Secretary, MCSU	Student Representative	Member
7	Girls' Common Room Secy,MCSU	Student Representative	Member

of the committee: ANTI-RAGGING CELL

SI. No.	Name	Designation	Designation in the Committee
1	Prasanta Saikia	Administrative Coordinator	Adviser
2	Bipul Rajkhowa	Associate Professor	Coordinator









_	16		
3	Dr. Profulla Borah	Assistant Professor	Asstt. Coordinator**
4	Suren Ch. Das	Assistant Professor	Member
6	Anamika Adhikari	Assistant Professor	Member
7	President, MCSU	Student Representative	Member
8	General Secretary, MCSU	Student Representative	Member

Name of the committee: PLACEMENT, PROGRESSION AND STUDENT WELFARE CELL

-	WELFARE CE	LL	
SI.	Name	Designation	Designation in the Committee
1	Gitarani Goswami	Associate Professor	Coordinator
2	Tulashi Rajkhowa	Assistant Professor	Coordinator
3	Dr. Jaya Kalita Gogoi	Assistant Professor	Asstt. Coordinator**
4	Dr. Arup Bura Gohain	Assistant Professor	Member
5	Dr. Erani Mohan	Assistant Professor	Member
6	Dr. Juli Gogoi	Assistant Professor	Member
7	Dr. Pollobi Duara	Assistant Professor	Member
8	Kangkan Bordoloi	Assistant Professor	Member
9	Games & Sports Secretary, MCSU	Student Representative	Member

Name of the committee: NATIONAL EDUCATION POLICY (NEP) COMMITTEE

SI. No.	Name	Designation	Designation in the Committee
1	Dr. Rajen Borah	Associate Professor	Coordinator
2	Dr. Bishal Bhuyan	Assistant Professor	Asstt. Coordinator**
3	Tulashi Rajkhowa	Assistant Professor	Member
4	Dr. Debabhuson Borah	IQAC coordinator	Member
5	Naba Das	Assistant Professor	Member
6	Dr. Debajyoti Bhattacharjee	Assistant Professor	Member
7	Bijoy Timung	Assistant Professor	Member
8	Acharjya Mohan Das	Assistant Professor	Member

Note: Asstt. Coordinator** will keep the records of the meeting in a systematic way.

Copy to:

- 1. The Coordinator, IQAC, Majul College;
- 2. Person concerned;
- 3. Guard File

Principal

PANAJULI COLLEGE

MAJULI COLLEGE



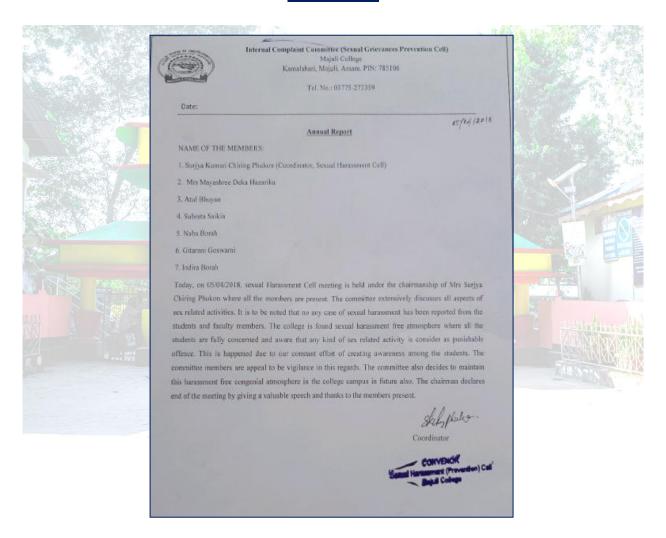




2. Circular/web-link/ committee report justifying the objective of the metric

Annual Report of the Internal Complaints Committee (ICC) (Sexual Harassment (Prevention) Cell)

Year 2017-18

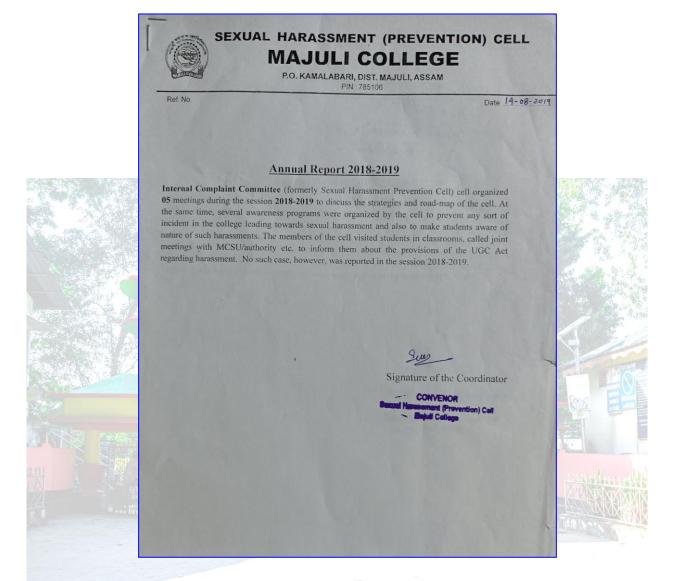








Year 2018-19









Year 2019-20

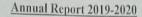


SEXUAL HARASSMENT (PREVENTION) CELL MAJULI COLLEGE

P.O. KAMALABARI, DIST. MAJULI, ASSAM PIN: 785106

Ref. No.

Date 29. 10-2020



Internal Complaint Committee (formerly Sexual Harassment Prevention Cell) cell organized 03 meetings during the session 2019-2020 to discuss the strategies and road-map of the cell. At the same time, several awareness programs were organized by the cell to prevent any sort of incident in the college leading towards sexual harassment and also to make students aware of nature of such harassments. The members of the cell visited students in classrooms, called joint meetings with MCSU/authority etc. to inform them about the provisions of the UGC Act regarding harassment. No such case, however, was reported in the session 2019-2020.

Jeur

Signature of the Coordinator

Sexual Heresment (Prevention) Cell









Year 2020-21



Internal Complaint Committee (Sexual Grievances (Prevention) Cell)

Majuli College

Kamalabari, Majuli, Assam. PIN: 785106 Tel. No.: 03775-273359

Ref.

Date: 09.09.2021

Annual Report, 2020-21

ICC has organized only one meetings during the session- 2020-21 and several awareness programme were held among the students by visiting the classrooms, joint meeting with MCSU/ with authority etc. There is not any such cases/incident for the session- 2020-21.

1. Executive Meeting, Date-08-09-2021

Alore 09.09,2021

Signature of the coordinator

CONVENOR
Sexual Harassment (Prevention) Cell
Majuli College







KAMALABAR

Year 2021-22



Internal Complaint Committee (Sexual Grievances (Prevention) Cell)

Majuli College Kamalabari, Majuli, Assam. PIN: 785106 Tel. No.: 03775-273359

Rot

Date: 15.03.2023

Annual Report, 2021-22

ICC has organized three meetings during the session- 2021-22 and several awareness programme were held among the students by visiting the classrooms, awareness meeting, joint meeting with MCSU/ with authority etc. There is not any such cases/incident for the session- 2021-22.

- 1. Executive Meeting, Date-21-12-21
- 2. Awareness Meeting, Date-08-06-2022
- 3. Executive Meeting, Date-14-03-2023

Signature of the coordinator

CONVENOR
Sexual Harasament (Prevention) Cell
Majuli College







Annual Report of Grievance Redressal Cell

Year 2017-18



Grievances Redressal Cell

Majuli College Kamalabari, Majuli, Assam. PIN: 785106 e-mail: <u>iqacmajulicollege@gmail.com</u> Tel. No.: 03775-273359



Ref: exc/Mc/18

Date: 23/08/18



2017-18

On August 23, 2018 the Annual meeting of the cell was held. Mr. Haren Saikia, coordinator of the cell, presided over the meeting. The committee expressed pleasure regarding the well-maintained atmosphere of the college during the session 2017-18. No case of grievance was recorded. The following members were present in the meeting.

- 1. Haren Saikia Coordinator
- 2. Bipul Rajkhowa-Member
- 3. Indira borah—Member
- 4. Dr. Prafulla Borah- Member
- 5. Jintu Saikia- (Student representative)
- 6. Dipsikha Payeng (Student representative)

The Coordinator expressed its gratitude to the faculty members, non-teaching staff and members of the student's union for their initiative and involvement to make the atmosphere of the college a conducive one in the year.











Year 2018-19



Majuli College Kamalabari, Majuli, Assam. PIN: 785106 e-mail: iqacmajulicollege@gmail.com Tel. No.: 03775-273359

Date: 25th Aug, 2019

Annual Report

2018-19

The annual sitting of Grievances Redressal Cell was held on 25th August, 2019. Mr. Haren Saikia, the coordinator of the cell chaired the meeting.

Members present -

1.Haren Saikia- Coordinator

2.Bipul Rajkhowa- Member

3.Indira Borah- Member

4. Dr. Profulla Borah- Member

6. Monjit Doley- Student Representative

7. Nilakhi Dutta—Student Representative

The Chairperson in his speech suggested the members as well as the teachers and students' representatives should try to make students aware of the cell and to report their problems/issues to the cell. He also shares his opinion that having no grievance related issue during the session is a positive sign

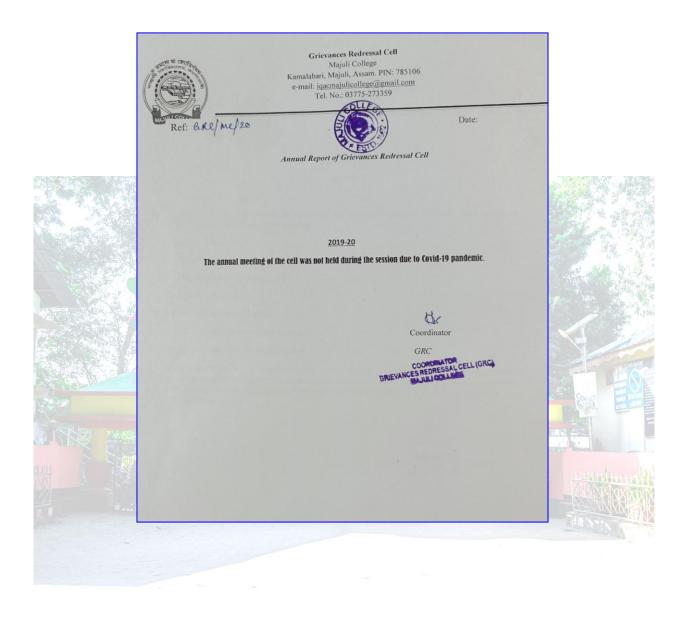








Year 2019-20









Year 2020-21



Grievances Redressal Cell (GRC)

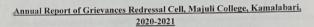
Majuli College

Kamalabari, Majuli, Assam. PIN: 785106 e-mail: majulicollege@gmail.com Tel. No.: 03775-273359



Ref:GRMC/2021/03

Date: 10/06/2021



With a view to deal with students' grievances and to promote a suitable academic atmosphere in the college among students, the Grievances Redressal cell has been working from its inception. It is a matter of immense pleasure for the college family that during the academic session 2020-21, no grievance related incidents took place in the college premise. Also, no grievances regarding the Internal Assessment process has been recorded during the year.

On 3rd March, 2021, the first sitting of the cell was held and the cell discussed about various mechanisms to be implemented on Grievances of the students in the presence of the honorable Coordinator, Mr. Haren Saikia, Joint Coordinator Bipul Rajkhowa and the members namely Indira Borah,Dr. Rupjyoti Borah Dr. Prafulla Borah,Bijoy Timung , Akash Pegu (Students' Representative), Niharika Saikia(Students' Representative).

The cell suggested the mentors as well as the teachers of various departments to make the students aware about the cell and to report their problems. The cell also hanged posters, banners (mentioning the phone numbers of the members) in different parts of the college, so that, the students can meet/contact the members of the cell and record their grievances easily.

The cell also took resolutions on the following aspects:

- Forms with coherent and identical columns to record every detail of grievances faced by the students will be provided to them from this session.
- (2) Grievances will be redressed within a maximum period of 2 weeks taking recourse to a transparent and prompt mechanism.

Signature of members

Signature or coordinator Coordinator Coordinator Marios and Greyanon Redressal Cell Marjusi College

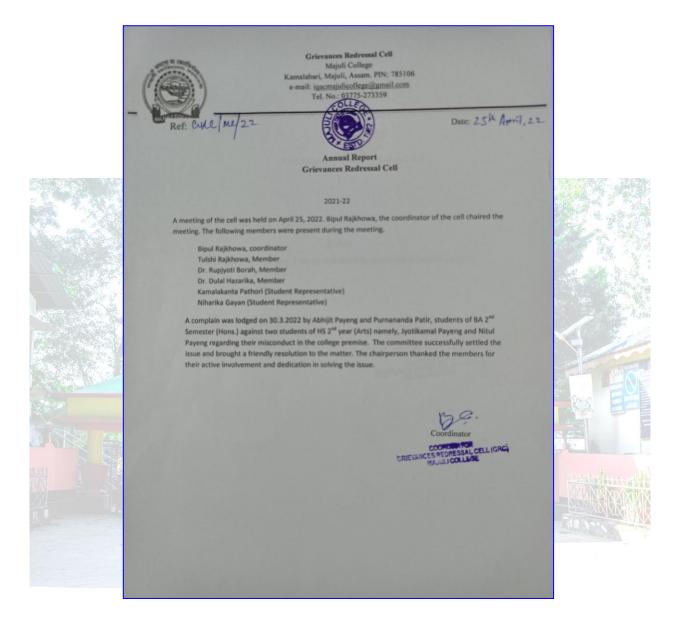








Year 2021-22



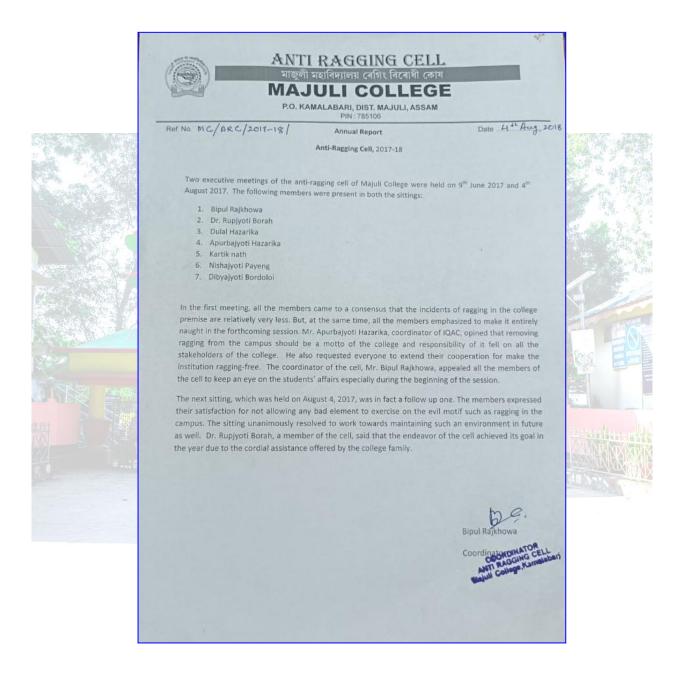






Annual Report of Anti-Ragging Cell

Year 2017-18









Year 2018-19



ANTI RAGGING CELL

মাজুলী মহাবিদ্যালয় ৰেগিং বিৰোধী কোষ

MAJULI COLLEGE

P.O. KAMALABARI, DIST. MAJULI, ASSAM

Ref No MC/ARC/2018-19

Date 300 Aug 201

ANNUAL REPORT

2018-19

The Anti Ragging Cell met just before the commencement of the new academic session to discuss fresh strategies to prevent ragging in the college. The sitting was attended by the following members:

- 1. Mr. Bipul Rajkhowa, Assistant Professor
- 2. Mr. Amriteswar Chutia, Associate Professor
- 3. Mrs. Indira Borah, Assistant Professor
- 4. Mr. Dulal Hazarika, Assistant Professor
- 5. Mr. Kartik Nath, Assistant Professor
- 6. Shri Sudipta Dutta, Students' Representative
- 7. Miss Kuki Borah, Students' Representative

The sitting resolved to carry on the previous strategies and stressed the importance of playing a proactive role by the teachers and other stakeholders of the college to curb the menace. The student representative assured the house of all possible help from the Students' Union to prevent the newcomers from being victims of ragging.

The second sitting attended by the same members and held on 3rd August, 2019 discussed a grievance furnished by Juri Dutta, HS 1st Year student. As reported this was a case of embarrassing grilling by some senior students. The member summoned the girl and prevailed upon her to identity the accused students. On enquiry, it was found that it was not very serious. The meeting succeeded in resolving the issue through mutual exchange of views. The accused and their guardians were summoned by the Principal and were intimated about the punishment as per SC verdict.

(Mr. Bipin Rajkhowa) Co-ordinator, Anti Ragging Cell MAJULI COLLEGE

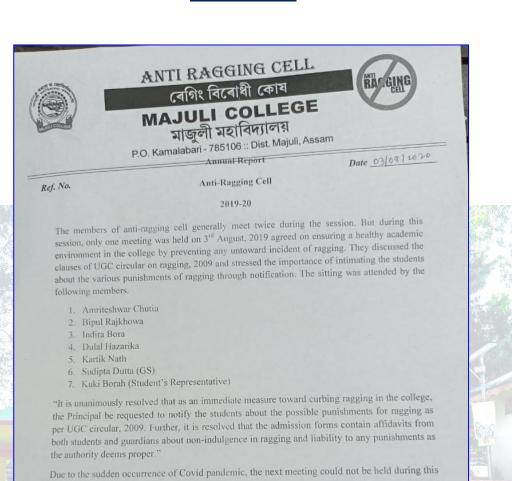
COORDINATOR
ANTI RAGGING CELL
Majuli College, Kamalabari







Year 2019-20



Achetic Golden

Coordinator

COORDINATOR ANTI RAGGING CELL Majuli College, Kamaiabarj







Year 2020-21



Date: 66/07/201

Annual Report Anti Ragging Cell 2020-21

The first sitting of the cell for the session 2020-21 took place on 6th Aug, 2020. The members unanimously agreed on being vigilant on the college campus to prevent any incident of ragging and stressed the importance of public display of anti-ragging measures all round the session. They emphasized addressing students in classes by teachers about the ill-effect of ragging apart from documentary measures. The sitting was attended by the following members:

- 1. Mr. Bipul Rajkhowa (Coordinator)
- 2. Mrs. Indira Borah (Member)
- 3. Dr. Dulal Hazarika (Member)
- 4. Mr. Kartik Nath (Member)
- 5. Sri Sanjay Regon (Students Representative)
- 6. Miss. Barasha Das (Students Representative)

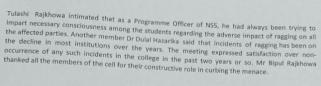
The second sitting of the session was held on 05/09/21 by the following members:-

- 1. Mr. Bipul Rajkhowa (Coordinator)
- 2. Dr. Dulal Hazarika (Member)
- 3. Mr. Tulashi Rajkhowa (NSS P.O)
- 4. Mr. Kartik Nath (Member)
- 5. Miss Amiya Kuli (Students' Representative)
- 6. Miss. Gayatri Borthakur (Students' Representative)



Coordinator

COORDINATOR ANTI RAGGING CELL Majuli College, Kamalabari









Year 2021-22





মাজুলী মহাবিদ্যালয় P.O. Kamalabari - 785106 :: Dist. Majuli, Assam

Ref. No.

Date 21-10-2022

Annual Report

Anti-Ragging Cell

2021-2022

During this session, due to Covid pandemic, only one meeting could be held that is on 21st Oct, 2021. With the joint effort of the Students' Union, Teaching and Non-Teaching staff no such incident of ragging could occur in the college campus.

In the presence of following members,

- 8. Amriteshwar Chutia
- 9. Bipul Rajkhowa
- 10. Indira Bora
- 11. Dulal Hazarika
- 12. Kartik Nath
- 13. Abhijit Payeng (GS)
- 14. Kamala Kanta Pathori (Student's Representative)

The sitting resolved to carry on the previous strategies and stressed the importance of playing a proactive role by the teachers and other stakeholders of the college to curb the menace. The students' representatives assured the house of all possible help from the Students' Union to prevent the newcomers from being victims of ragging.

Amriteshwar Chutia

Coordinator

COORDINATOR ANTI RAGGING CELL Majuli College, Kamalabari







3. Minutes of the meetings of student grievance committee, as per metric

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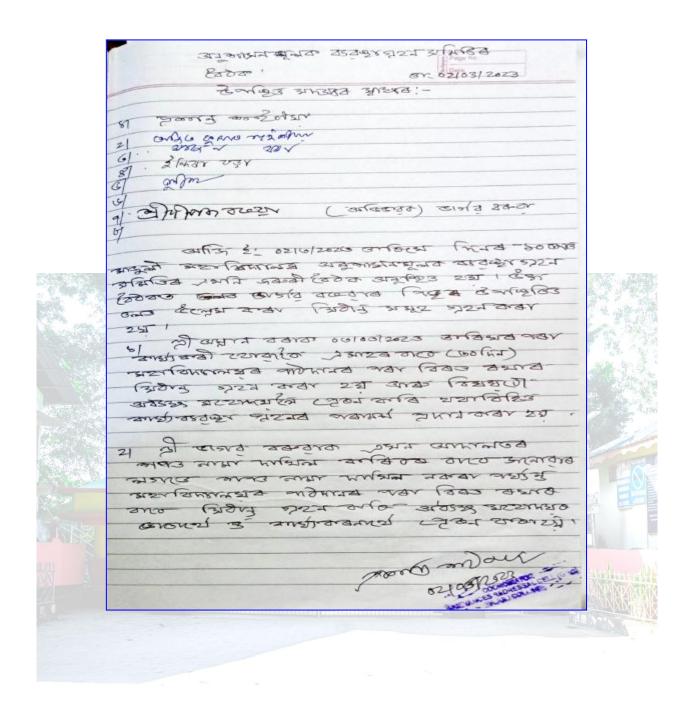


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Link for the Mechanism of Student Grievance Redrassal:

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