THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)
For the session 2017-18

Submitted to

National Assessment and Accreditation Council

Bangalore

by

Internal Quality Assurance Cell
Majuli College, Kamalabari

Annexure:

1. **Student's Feedback Form**
2. **Student's Feedback Form Curriculum Delivery**
3. **Teacher's Feedback Form**
4. **Best Practices**
5. **Feedback Analysis Report (2017-18)**
6. **College Academic Calendar, 2018**

The Annual Quality Assurance Report (AQAR) of the IQAC (2017-18)
Majuli College, Kamalabari

Part – A

1. Details of the Institution

1.1 Name of the Institution	Majuli College, Kamalabari
1.2 Address Line 1	Majuli College Road
Address Line 2	P.O.: Kamalabari
City/Town	Kamalabari
State	Assam
Pin Code	785106
Institution e-mail address	majulicollege@gmail.com
Contact Nos.	03775-273359
Name of the Head of the Institution:	Dr. Debajit Saikia
Tel. No. with STD Code:	03775-273359
Mobile:	+ 91- 94352-08367
Name of the IQAC Co-ordinator:	Mr. Apurbajyoti Hazarika
Mobile:	+91-9435514886
IQAC e-mail address:	iqacmajulicollege@gmail.com
1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*	ASCOGN12148 (as per the LOI submitted in 2014)

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

N/A

1.5 Website address:

www.majulicollege.org

Web-link of the AQAR:

http://majulicollege.org/wp-content/uploads.....

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++		2004	2009
2	2nd Cycle	B	2.24	2018	2025
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

20-04-2003

1.8 AQAR for the year *(for example 2010-11)*

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR _____ _____ (DD/MM/YYYY)
ii. AQAR_____ _____ (DD/MM/YYYY)
iii. AQAR_____ _____ (DD/MM/YYYY)
iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University State [ ] Central [ ] Deemed [ ] Private [ ]

Affiliated College Yes [√] No [ ]

Constituent College Yes [ ] No [√]

Autonomous college of UGC Yes [ ] No [√]

Regulatory Agency approved Institution Yes [ ] No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [√] Men [ ] Women [ ]

Urban ☐ Rural ☑ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☑ UGC 12B ☑

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☑ Science ☑ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) PG under DU and KKHSOU (Distance mode)
D. EL.Ed. under KKHSOU
NIOS Studv Center

1.12 Name of the Affiliating University *(for the Colleges)* Dibrugarh University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc Nil.

Autonomy by State/Central Govt. / University	No		
University with Potential for Excellence	No	UGC-CPE	No
DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other (*Specify*)	No
UGC-COP Programmes	No		

2. IQAC Composition and Activities

2.1 No. of Teachers	11
2.2 No. of Administrative/Technical staff	04
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2. 6 No. of any other stakeholder and community representatives	01

2.7 No. of Employers/ Industrialists: Nil

2.8 No. of other External Experts: Nil

2.9 Total No. of members: 19

2.10 No. of IQAC meetings held: 10

2.11 No. of meetings with various stakeholders: No. 02 Faculty 03

Non-Teaching Staff Students 02 Alumni 02 Others 01

2.12 Has IQAC received any funding from UGC during the year? Yes [ ] No [√]

If yes, mention the amount: N/A

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ] International [ ] National [√] State [ ] Institution Level [ ]

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. As NAAC's peer team was supposed to visit the college during July-September, IQAC has been rigorously active in the entire process. IQAC prepared the SSR and AQARs and duly submitted to NAAC.
2. IQAC organised the LATE DEBENDRANATH GOSWAMI MEMORIAL LECTURE.
3. IQAC played a vigorous role in introducing the **B.VOC. IT** programme in the college.
4. IQAC conducted DIGITAL AWARNESS PROGRAMME for faculties.
5. As suggested by IQAC, the college authority created a HERITAGE CORNER in the college. Various traditional and cultural items have been preserved here.
6. IQAC has been thoroughly instrumental in the process of conducting the EXTERNAL AUDIT OF THE COLLEGE (7 YEARS).
7. IQAC enthusiastically worked towards having an effective student support mechanism in the college by rendering various tasks to the teaching departments. Most importantly, all the teaching departments started the **student mentoring** in this session. Also, cells like **Student Support Cell**, **Academic Monitoring Committee** etc. have been constituted to supervise the overall issues related to students.
8. IQAC collaborated with the Career Counselling Cell in various activities including **PRE EXAMINATION TRAINING.**

2.15 Plan of action by IQAC/ Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
1. IQAC encouraged faculties of the college to carry out research in different fields such as major and minor research projects and Ph.D. It also provided necessary information to the aspiring faculties about seminar, workshop, conference etc. organized at different institutions. 2. IQAC gave suggestion to the college authority to make some classrooms digital. 3. IQAC planned to initiate a medical cell for the benefit of students. 4. IQAC emphasized to metamorphose the central library into a digital library. 5. IQAC proposed to begin Library Orientation Programme for students.	1. A good number of faculties participated in national level seminars and workshops. 2. Four digital classrooms have been made. 3. Successfully done. 4. Fruitfully completed. 5. Successfully done.

** Attach the Academic Calendar of the year as Annexure.* [√] [ ]

2.15 Whether the AQAR was placed in statutory body Yes No

Management [√] Syndicate [ ] Any other body [ ]

Provide the details of the action taken

The Governing Body has meticulously reviewed the AQAR and opined unanimously that the forthcoming visit of NAAC to the college was quite important. It further suggested that the future plane mentioned in the AQAR should be executed.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	02	00	Nil	02 (VA)
UG	04	00	Nil	04(VA)
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	02	Nil	Nil	02(CO)
Certificate	04	Nil	04	04(CO)
Others				
Total	12	Nil	04	VA-06 CO-06

Interdisciplinary	09	Nil	04	VA-01 CO-08
Innovative	04	Nil	Nil	CO-02

1.2 (i) Flexibility of the Curriculum: CBCS/√Core/√Elective option / Open options: Core and Elective
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	Nil
Annual	04

1.3 Feedback from stakeholders* Alumni [ ] Parents [ ] Employers [√] Students [√]
(On all aspects)

Mode of feedback : Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure (Provided in annexure 5)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

This is conducted by the Affiliating University, i.e. by Dibrugarh University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
39	20	19	Nil	01 Principal

2.2 No. of permanent faculty with Ph.D. 08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	05							03	05

2.4 No. of Guest and Visiting faculty and Temporary faculty Nil | Nil | 09

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	14	00
Presented papers	00	14	00
Resource Persons		01	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The college emphasized to conduct classes basically through audio-visual mode. Four digital classrooms have been made functional in this regard. Keeping in mind this aspect, the college library has also been made fully digital with numerous e-resources.

2.7 Total No. of actual teaching days during this academic year 206

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 02 | 02 | 02

2.10 Average percentage of attendance of students 79%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	151		22.52	37.75	0	60.27
B. Sc	44		20.45	-	-	20.45

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC continuously monitored the Teaching-Learning process of the college. IQAC has a Steering Committee with ten members. The committee frequently evaluated the Teaching-Learning process through STUDENT FEEDBACK and adopted required measure to meet the need of the students. Also, the college has a GRIEVANCE ADDRESSING UNIT which takes care of the issues related to teachers and students. IQAC kept an eye on the process.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	02
Faculty exchange programme	01
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	05
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	03	01	13
Technical Staff	00	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC took initiative in sensitizing the Research Climate in the institution. Since it is an undergraduate college as of now, the college does not directly offer any research programme. IQAC, however, organized meeting with the faculty members and students on a regular basis and informed them about the latest research scopes and programmes in India and abroad. IQAC encouraged the teachers to pursue M. Phil, Ph. D. etc. and carry out Major and Minor Research Projects funded by UGC, CSIR, DST, ICMR, and DBT and so on. IQAC makes sure that a willing teacher gets due leave for pursuing research works. Also, IQAC regularly notified teachers and students about foremost national and international research journals of various disciplines and inspired them to contribute in those journals. IQAC also played a dynamic role in the process of publishing the third volume of *Bodhidroom,* a peer reviewed journal published by MCLF.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	05	Nil
Non-Peer Review Journals	Nil	Nil	02
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range Nil Average Nil h-index Nil Nos. in SCOPUS Nil

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	No			
Minor Projects	No			
Interdisciplinary Projects	No			
Industry sponsored	No			
Projects sponsored by the University/ College	No			
Students research projects *(other than compulsory by the University)*	No			
Any other(Specify)	No			
Total				

3.7 No. of books published i) With ISBN No. 04 Chapters in Edited Books 05

ii) Without ISBN No. 05

3.8 No. of University Departments receiving funds from N/A

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy Nil CPE Nil DBT Star Scheme Nil

INSPIRE Nil CE Nil Any Other (specify) Nil

3.10 Revenue generated through consultancy Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International [ ] National [ ] Any other [03] [ ]

3.14 No. of linkages created during this year [Nil]

3.15 Total budget for research for current year in lakhs :

From funding agency [Nil] From Management of University/College [Nil]

Total [Nil]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides [Nil]
and students registered under them [Nil]

3.19 No. of Ph.D. awarded by faculty from the Institution [Nil]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [Nil] SRF [Nil] Project Fellows [Nil] Any other [Nil]

3.21 No. of students Participated in NSS events:

University level [02] State level [03]

National level [32] International level [Nil]

3.22 No. of students participated in NCC events:

University level [Nil] State level [16]

National level [Nil] International level [Nil]

3.23 No. of Awards won in NSS:

[Nil]

University level	Nil	State level	
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	01
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	02		
NCC	01	NSS	01	Any other	00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Women's Cell of the college observed the **International Women's Day** on 8th March 2018. Women from nearby villages participated in the programme.

2. Women's Cell in collaboration with NCC and NSS observed the **World Environment Day** on 5th June, 2018 at Bhekulimari Gaon. Tree Plantation, Art competition, and Environment Awareness Meeting were conducted on the occasion.

3. The department of Education conducted an educational project work at Bhekulimari and Santipur villages on 19th January, 2018

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (in Acres)	2.64	1.65	public	4.29 Acres
Class rooms (in number)	30	Nil		30
Laboratories(in number)	06	Nil		06
Seminar Halls (in number)	04	Nil		04
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	16	67Nos.	General fund	
Value of the equipment purchased during the year (Rs. in Lakhs)	1.19	1.33	State Government	2.52
Others	-	25.37	State Government	25.37

4.2 Computerization of administration and library

As the college is computerized, the office of the principal extensively uses computer and internet. The college library has internet facility for teachers and students. The books and periodicals are organized by certain computer system. The SOUL software has been used by the library staff.

a. Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9888	15,57,851	146	67,345	10034	16,25,196
Reference Books	2910	1,79,449	2140	1,32,655	5050	3,36,142
e-Books	31, 35,000+	3,900	NIL	NIL	31,35,000	3,900
Journals	13	21,120	NIL	NIL	13	21,120
e-Journals	6000+	2000	NIL	NIL	6000+	2000
Digital Database	Dispace	NIL	NIL	NIL	NIL	NIL
CD & Video	10	20,000/-	05	2,000	15	22,000
Others (specify) Majuli Collection	100	20,000/-	10	2,560	110	22,560

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	58	01	32	07	03	11	17	05
Added	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Total	58	01	32	07	03	11	17	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college authority regularly organizes basic training courses on *Computer Applications*. Teachers and students attend such courses and thereby they keep themselves updated to the latest IT usage and facilities.

4.6 Amount spent on maintenance in lakhs :

i) ICT	4.45
ii) Campus Infrastructure and facilities	44.92
iii) Equipments	11.72
iv) Others	25.37
Total:	86.46

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC thoroughly monitored the cells associated with the welfare of the students. There is a Students' Union in the college run under the aegis of college administration. Through it, need and demands of the students are addressed. IQAC played a significant part to make the students aware of various students' scholarships and fellowships.

5.2 Efforts made by the institution for tracking the progression

The Placement Cell kept record of the passed-out students and their graph of progression. The cell also made necessary arrangement for recruitment of the students. The Placement Cell contacted few Recruiting Agencies for Campus Interview during the period. Responding to such appeal, **Intone Networks Pvt. Ltd** (Hyderabad) conducted a campus interview for recruitment of teachers at various central schools of India on 9th and 10th March, 2018. During the interview, ten students got selection for the next round.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
836			

(b) No. of students outside the state: NIL

(c) No. of international students: Nil

Men	No	%
	459	54.90

Women	No	%
	377	44.97

	Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
173	106	290	194	Nil	763	195	134	284	223	NIL	836

Demand ratio

Dropout 28.67%

5.4 Details of student support mechanism for coaching for competitive examinations (If any): Nil

No. of students beneficiaries | Nil |

5.5 No. of students qualified in these examinations

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counseling and career guidance

1. **Pre Exam Training (PET**), a joint venture of Majuli District Administration and Career Counselling Cell, Majuli College, has been conducted from 14.05.2018 to 30.06.2018).

No. of students benefitted | 112 |

5.7 Details of campus placement

On campus		***Off Campus***	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes | Nil |

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	04	National level	Nil	International level	Nil

No. of students participated in cultural events

State/ University level	05	National level	Nil	International level	Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level	01	National level	Nil	International level	Nil
Cultural: State/ University level	02	National level	Nil	International level	Nil

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	
Financial support from government	219	1244210.00
Financial support from other sources	44	479400
Number of students who received International/ National recognitions	Nil	

5.11 Student organized / initiatives

Fairs	: State/ University level	0	National level	00	International level	00
Exhibition:	State/ University level	01	National level	00	International level	00

5.12 No. of social initiatives undertaken by the students 03

5.13 Major grievances of students (if any) redressed: __No_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of the college:

The vision of the college is to develop it into a centre of excellence at par with the best of the state by constantly promoting and stimulating intellectual and professional leadership among its stakeholders and creating a healthy research ambience commensurate with the demands of time through pursuit of quality research studies, introduction of cost-effective, value-based and career-oriented multi-disciplinary courses/programmes, and thus produce ideal citizens of the nation with an ability to lead every sphere of rational human activity and make holistic contributions to National Development.

The mission of the college:

- To make higher education available, accessible and affordable to the socially and economically underprivileged sections of the society.
- To create ideal human resources infusing them with a sense of high regard for and commitment to the rich heritage of the nation.
- To inculcate in them a rich democratic spirit, innovative thinking, self-evaluation and a sense of gender-sensitive coordination and cooperation thereby helping them develop healthy leadership qualities to guide the society in different spheres.
- To prepare them in every possible way to cope with the challenges of the highly competitive educational scenario and employability market.

6.2 Does the Institution has a management Information System

The college has a coherent Management Information System. Various bodies and cells of the college organize meetings and render necessary information to teachers and students. IQAC regularly provides important information through the News Letter and notice. The college website and notice boards display each and every news and information.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Two faculty members attended BOS meetings as resource person in Dibrugarh University

6.3.2 Teaching and Learning

Along with conducting classes by conventional Chalk and Talk method, the teachers also take classes with digital equipments. They use Projector and Computer in the classroom.

6.3.3 Examination and Evaluation

The teaching departments regularly conduct sessional examinations and class tests. The end-semester examination is conducted by Dibrugarh University.

6.3.4 Research and Development

Majuli College Literary Forum, a literary body of Majuli College, published the third volume of the peer-reviewed research journal *Bodhidroom* for promoting research among faculty and students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Library has been fully digitalized
2. Each department has been linked with Computer and Internet
3. The college constructed FOUR Digital Classroom

6.3.6 Human Resource Management

The college has an excellent management system for the development of human resources. Special training sessions are organized on a regular basis for students, teachers and staff. Such sessions include various skill-based courses, yoga, communication skills, computer skills, spiritual lectures and so on.

6.3.7 Faculty and Staff recruitment

The college follows a transparent and methodical procedure for recruitment of faculty and staff. While faculties are recruited as per UGC norms and regulations, the rules of the state government are applied for employment of the staff.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students Nil

Students are admitted into the college strictly on merit basis. The college publishes advertisement in newspapers usually in the month of May /June for admission. Each department constitutes Departmental Admission Committee and these, on the basis of percentage and written exam, publish lists of selected candidates for admission.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Students Aid Fund

6.5 Total corpus fund generated Rs. 50,000/-

6.6 Whether annual financial audit has been done Yes √ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declare results within 30 days? N/A

For UG Programmes Yes ☐ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Does not arise

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Does not arise

6.11 Activities and support from the Alumni Association

1. The Alumni Association of the department of Education organised an Alumni Meet on 15th October 2017.
2. The Alumni Association actively participated in various programmes of the college.

6.12 Activities and support from the Parent – Teacher Association

The Parent-Teacher Association holds meetings with principal, teachers and parents regarding all round development of the students. The College authority informs parents about progress of their children.

6.13 Development programmes for support staff

A computer training programme was conducted for faculty and staff. The training included programmes such as MS Word, Power Point, Excel, Talley, Internet Browsing etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. There is a botanical garden in the college. This is being supervised by the department of Botany. The garden has been enriched with various trees and flower species.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Practice to maintain cleanliness by the non-teaching staff on a weekly basis
2. Academic audit of each department by IQAC
3. A half-yearly Orientation Programme for the students on the use of digital resources of the library by IQAC

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The IQAC remained instrumental as ever in executing the plan of action chalked out at the beginning of the year.

- Its prime focus was on paving the way for the 2nd cycle of assessment of the college by NAAC. As such, it prepared the relevant AQARs, the SSR and submitted the same online within the stipulated time frame.
- It emphasised conduct of internal as well as external audit of the college and the same were done.
- It sensitized the various stakeholders of the college towards quality enhancement and sustenance. It ensured timely coverage of the curricula by holding frequent meets with the teaching staff and laid utmost focus on the student feedback for addressing any lacunae regarding the reaching-learning process. The student feedback was analysed threadbare and action was taken. Three classrooms were renovated partly by equipping them with ICT devices. The number of ICT classes increased substantially.
- The library was digitised partly and made more student-centric. An orientation programme on the use of the digital resources of the library was held for the benefit of the students and they were sensitised towards making optimum use thereof in the present global educational scenario. The number of books and journals were increased discipline-wise.
- Two memorial lectures namely **Late Muhidhar Bharali Memorial Lecture** and **Late Devendranath Goswami Memorial Lecture**, the former under the aegis of the Department of Economics and the latter under the aegis of IQAC itself were held as per schedule. A large number of local population attended the lectures apart from the stakeholders of the college.
- Focus was laid on the proper documentation of the curricular field studies undertaken by departments.
- Attention was paid to ensuring internalisation of the quality culture of the college by holding meets with various bodies/cells/committees of the college and the proceedings of the same have been properly maintained. Some cells/committees have been reconstituted.
- The IQAC conducted an academic audit of each department and necessary measures were suggested to improve their academic performance.
- IQAC remained the catalytic agent in proper conduct of the long-time Best Practices of the college namely **Adoption of Bhekulimari Village** and **Book Donation to the Library**.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. The college introduced **Book Donation** programme.
2. The college conducted various programmes at its **adopted village**.

Details are provided in Annexure No. in prescribed format.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Majuli College observed the World Environment Day on June 5 in collaboration with the NSS unit of the institution.

7.5 Whether environmental audit was conducted? Yes [ ] No [√]

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

The college has been serving to thousands of students since its inception in 1962. The glorious journey of the college in a remote island like Majuli, with rise and fall of course, is really significant and praiseworthy.

8. **Plans of institution for next year**

1. To introduce an Environmental Study Centre
2. To hold Faculty Development Programmes in collaboration with Universities and other agencies
3. To introduce more ICT facilities including classrooms for students
4. To organise a NAAC sponsored seminar on quality related parameters
5. To organise Seminars/ workshops sponsored by other funding agencies (both for students and faculties)
6. To forge collaborations with different academic and management institutions for enhancing support to students

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Signature of the Coordinator, IQAC *Signature of the Chairperson, IQAC*

_____***_____

Annexure 1:

STUDENT FEEDBACK FORM
MAJULI COLLEGE, KAMALABARI

Class: **Department:**

Sl	GENERAL ASPECTS (PLEASE TICK)	YES	NO
1	I was aware of the attendance policy of Majuli College		
2	I kept my parents informed of my academic progress of Majuli College		
3	Did you face ragging in the college campus or outside campus?		

Note- the 5 point scale indicate your level of agreement with the following statement from low agreement(1) to strong agreement (5)

Sl	STUDENT PARTICIPATION IN LEARNING (Please tick)	1	2	3	4	5
1	I actively participated in learning the subject matter of the course					
2	I made worthwhile contribution in the group discussion/assignments					
3	I learnt a lot from other members in group assignments/projects					
4	I am satisfied with my involvement and efforts in learning the subject matter					

VIEWS ABOUT FACILITIES
What are your views regarding (Please tick)
1. Classroom Facilities: (a) Excellent (b) Good (c) Average (d) Satisfactory (e)Poor
2. Library: (a) Excellent (b) Good (c) Average (d) Satisfactory (e)Poor
3. Labs: (a) Excellent (b) Good (c) Average (d) Satisfactory (e)Poor
4. Co- curricular Activities: (i) Sports :

(a) Excellent (b) Good (c) Average (d) Satisfactory (e)Poor

Sr	GENERAL ASPECTS (PLEASE TICK)	YES	NO
1	Participation in Cultural Activities-		
2	Observation of days of National Importance		
3	Does the college carry out cleanliness drives?		
4	Do you actively participate in NSS/NCC programmes?		

Note : The 5 point scale indicates your lavel of agreement with the flowing statement from low agreement (1)

strong agreement (5)

SR.	ABOUT COURSE	1	2	3	4	5
1	The course objective was clear ?					
2	Assignment/Home work/Projects were effective for learning?					
3	Teaching methods were effective for learning?					
4	Teaching resources were useful for learning?					
5	Course met my learning expectations?					
SR.	**ABOUT TEACHER AND CURRICULUM IMPLEMENTATION**	1	2	3	4	5
1	Teacher was available to me for consultation?					
2	Teacher encouraged students to ask questions and participate in discussion?					
3	Teacher communicated clearly while teaching and interacting with students?					
4	Teacher was serious about timely coverage of topics of curriculum?					
5	Teacher used real life cases/examples to illustrate practical application of concept /theories ?					
6	Teachers feedback helped me in learning & perform better in course?					
7	Teacher had up-to-date knowledge of the subject?					
8	Teacher was excellent as I learnt a lot from him/her ?					
SR.	ABOUT LABORATORY SESSION	1	2	3	4	5
1	The material provided in the practical session were useful ?					
2	The demonstrator of the practical session dealt effectively with my problems ?					
3	Laboratory was adequately equated for experiment?					
4	The purpose and outcomes of lab experiment were early described ?					
5	Learnt adequately from hands-on equipment ?					

Feedback Committee
Internal Quality Assurance Cell

Annexure 2:

MAJULI COLLEGE

STUDENT FEEDBACK FORM ON CURRICULUM DELIVERY

I. For each of the question, you are required to indicate your opinion by encircling the letter a, b, c or d.

1. Course Content:

a) Can be covered in one semester c) Not enough for one semester

b) Too much to be adequately covered in one semester d) Difficult to comment

2. Relevance of the course in the overall structure of program

a) Very relevantb) Reasonably relevant c) Not at all relevant d) Difficult to comment

3. Overlap with other courses

a) No overlapb) Some overlap c) Repetition of several topicsd) Difficult to comment

4. Recommended Reading material was

a) Adequate and relevant b) To some extent adequate and relevant c) Mostly inadequate d) Cannot comment

5. Class tests/mid-semester tests were conducted

a) As per schedule and satisfactorilyb) Never c) In an unsatisfactory manner d) But were inadequate

6. The class tests/mid-term tests were

a) Difficult b) Easyc) Balancedd) Out of Syllabus

II. Comment/Suggestions for improvement of Curriculum.

1. Your opinion/suggestion for improvement in contents of syllabus (Theory) :

2. Your opinion/suggestion for improvement in contents of syllabus (Practical) :

3. Your opinion/suggestion for improvement in functioning of the college :

Feedback Committee

Internal Quality Assurance Cell

Annexure 3:

Majuli College

Teacher's Feedback

Mark as follows :-Poor (1), Satisfactory (2), Average (3), Good (4), Excellent(5)

1)***Administration***	Poor (1)	Satisfactory (2)	Average (3)	Good (4)	Excellent(5)
(a) Function and attitude of governing body					
(b)Function and attitude of the Principal					
(c)Function and attitude of Head of Departments					
(d) Function and attitude of Office and Staff					

2)**Infrastructure and facilities**	Poor (1)	Satisfactory (2)	Average (3)	Good (4)	Excellent(5)
(a)Classrooms					
(b)Laboratories					
(c)Department					
(d)Canteen					
(e) Parking					
(f) Teacher common room					
(g) Security of the campus					
(h)Medical facilities					
(i)Power supply in the campus					
(j)Toilet					
(k)Auditorium					

(3**) Library**	Poor (1)	Satisfactory (2)	Average (3)	Good (4)	Excellent(5)
(a)Adequacy of books					
(b)Adequacy and quality of journals					
(c)Response and performance of the library staff					
(d)Reading room					

(4)**Curriculum Delivery and Implementation**	Poor (1)	Satisfactory(2)	Average (3)	Good (4)	Excellent(5
(a)Course structure					
(b)Timely Coverage of topics of curriculum					
(c)Research facilities					
(d)Availability of laboratory equipments					
(e)Availability of ICT					
(f)Examinations and Evaluations					

(5)**Others**	Poor (1)	Satisfactory(2)	Average (3)	Good (4)	Excellent(5)
(a)Admission process and enrolments					
(b)Sports facilities					
(c)Cultural facilities					
(c)Social responsibility of the college					
(d)General environment of the college					

Feedback Committee
Internal Quality Assurance Cell

Annexure 4:

Best Practice 1

1. Title of the Practice: (The title should capture the keywords that describe the Practice).

Adopting Bhekulimari as an Ideal village of Majuli

2. Goal (Describe the aim of the practice followed by the institution. Mention the underlying principles or concepts in about 100 words).

In a country and state where villagers still constitute the bulk of the population, and waves of modernity are touching village life in varying degrees, the key to all-round progress of a nation depends on improving the lifestyle and living standard of the village population. Apart from a very privileged few, most villages in the country, particularly in Assam, are reeling under underdevelopment in almost all aspects of life: education, agriculture, health and hygiene. This is due as much to government apathy as to their lack of common sense regarding the basics of life. Therefore, it becomes a prime duty of the enlightened section of the society to develop each and every village of the country to the possible extent in such a way as to help the inhabitants lead a decent life with dignity and reap maximum benefits from various government schemes and programmes. It is with this primary goal that Majuli College has adopted Bhekulimari, a village located in the vicinity of the college, by sensitizing the villagers on every issue that might help them directly or indirectly to have a decent survival.

3. The Context

Describe any particular contextual features or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words.

The practice requires a fair amount of extra time on the part of the teachers to conduct the surveys and hold interactive sessions with the villagers. But most teachers remain so engrossed in their academic engagements that they find it quite hard to devote their time to the practice. Besides, the practice needs a fund for its sooth management which often offers challenges to the college authority.

4. The Practice

Describe the Practice and its implementation in about 400 words. Include anything about this practice that may be unique in the Indian higher education. Please also identify constraints or limitations, if any.

The practice basically centres around collecting information by conducting surveys in the concerned village regarding the present lifestyle and living standard of the villagers especially of the poor, and holding awareness camps aimed at providing them with necessary information toward leading a dignified life by making optimum use of the available resources and facilities. The Teachers' Unit, the Women Cell NSS Unit and the Students' Union of the college are the prime agencies involved and play a pivotal role in conducting the practice. These units periodically conduct such camps in the village. The Teachers' Unit has organized quite a few brain-storming sessions focusing on improvement of their lifestyle. Women's Cell has held interactive sessions with the female villagers giving them primary information about importance of education and the basics of health and hygiene including family planning and other gender related issues. Besides, they have been made aware to the extent possible of the various government schemes and how to make the best use of them. The NSS unit has conducted quite a few cleanliness drives and has focused on maintaining cleanliness all around. The farmers of the village have been trained on the use of fertilizers, pesticides, insecticides etc. in order to increase their agricultural produce.

The practice is unique in the sense that in today's age of consumerism marked by utter selfishness and rapid erosion of human values, very few people spare their 'precious' time for profitless vocations. But the teachers of a country are considered the best custodians of human values and are held responsible for promoting the ethics of life more than anybody else. Being employees of the oldest institution of higher education in Majuli, the teachers of Majuli College consider it their prime duty and responsibility to render their selfless service, in whatever possible way, to the underprivileged section of the society.

5. Evidence of Success: Provide evidence of success such as performance against targets and

benchmarks and review results. What do these results indicate? Describe in about 200 words:

It has appeared that the villagers are not only theoretically sound but even practically informed about the importance of leading a dignified life. They are now at least aware that it is far more useful to make optimum use of the available resources and facilities rather than making a hue and cry about the lack thereof as the basic impediment to their progress and development. The practice has been carried out against the following targets/benchmarks:

i. Education for all
ii. Exploring the basic norms of Health and Hygiene
iii. Agriculture, Economy and Sustenance

The villagers have been given advanced level of information regarding all these and the result has been perceived in their sense of comfort pertaining to their access to the relevant information. This will certainly influence their lifestyle in the days to come.

6. Problems Encountered and Resources Required

Please identify the problems encountered and resources (Financial, Human and other) required to implement the practice in about 150 words.

One of the major problems encountered is the difficulty to motivate the villagers. Most of them live in a self-created world where their ideas alone reign supreme. When somebody approaches them for an interview, they show some sort of hesitancy and remain concerned only about upcoming govt. schemes which might bring about a change to their lifestyle or living standard in some way. Continuance of the practice is also constrained by lack of human resources as it requires sufficient time on the part of the teachers., which they cannot afford under the burdenof their academics.

7. Notes (Optional)

Any other information that may be relevant and important to the reader for adopting/ implementing the Best Practice in their institution (about 150 words).

No.

8. Contact Details :

Name of the Principal : Dr. Debajit Saikia

Name of the Institution :Majuli College, Kamalabari

City : Kamlabari

Pin Code : 785106

Accredited Status : B

Work Phone & Fax : 03775273359

Website : www.majulicollege.org

E-mail : majulicollege@gmail.com

Mobile : 9435208367

STUDENTS' FEEDBACK ANALYSIS REPORT
(SESION 2017-2018)

Feedback from a total 732 number of students was received and analysed. Regarding the General Aspects of the college feedback was sought on a Yes/ No basis while in other queries it was on a 5 point scale (1 for low agreement to 5 for high agreement). The analysis of the feedback reveals the following.

A. General aspects:

1. Almost 96% of the students are aware of the attendance policy of the college.
2. 95% of the students reported that they keep their parents informed about their academic progress. The rest 5% answered in the negative.
3. 8% of the students said that they faced ragging while 92% said they did not.
4. Almost 74% of the students participated in cultural activities in the college and elsewhere.
5. 92% of students participated in observation of days of National Importance.
6. Only 81% of the respondents agree that the college carry out cleanliness drives.
7. A meagre 30% of the students actively participate in NSS/NCC programmes.

B. Views about facilities:

Feedback regarding students' satisfaction level with respect to different facilities in the college was received on a 5 point scale and the following are the average scores:

a) Class room facilities : 80%
b) Library facilities : 73%
c) Laboratory facilities : 62%
d) Facility for sports & co-curricular activities : 74%

C. Course content:

The average score relating to course content was as under:

a) Clarity of course objective : 80%
b) Effectiveness of assignments/home work/ projects : 80%
c) Teaching methods for effective learning : 82%
d) Usefulness of teaching resources : 81%
e) Course satisfying learning expectations of the learners : 79%

D. About Teachers and Curriculum Implementation:

The average scores to different queries relating to teachers and implementation of the curriculum are as follows:

a) Availability of teachers for consultation : 84%
b) Encouragement from teachers to ask questions and participate in discussions : 86%
c) Clarity of communication by teachers while teaching : 85%
d) Sincerity of teachers in timely coverage of topics of curriculum : 85%
e) Use of real life cases/examples by teachers to illustrate application of concepts : 87%
f) Help received from teachers for better performance : 86%
g) Up to date knowledge of the teachers : 86%
h) Excellence level of teachers : 86%

E. About Laboratory Session:

Students having practical subjects responded to queries regarding laboratory session. The score corresponding to the queries was calculated and averaged as follows:

a) Usefulness of materials provided in the laboratory : 70%

b) Effective demonstration of the practical session : 79%
c) Availability of laboratory equipment : 75%
d) Purpose and outcome of lab experiments : 83%
e) Learning level of students from hands-on equipment : 79%

Suggestions:

On the basis of this analysis would like to put forward the following suggestions to the college authority vis-a-vis the Governing Body of the college.

a) Since about 8% students have reported that they face some sort of ragging, proper steps should be taken to strengthen the Anti Ragging Cell of the college.
b) The participation of students in NSS/ NCC is not satisfactory. The NSS and NCC wings of the college need to encourage the students to participate in these activities.
c) Laboratory facility for the science subjects should be fortified.

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FEEDBACK COMMITTEE
MAJULI COLLEGE

INTERNAL QUALITY ASSURANCE CELL Estd. 2003 MAJULI COLLEGE

TEACHERS' FEEDBACK ANALYSIS REPORT
(Session 2017-2018)

Feedback was obtained from all teachers of the college on certain parameters relating to various aspects on a 5 point scale. The teachers rated their satisfaction level on the point scale from 1(poor) to 5(excellent). Analysis of the feedback reflects the following satisfaction level of the teachers with respect to different parameters.

A. Administration:

Parameter	Satisfaction level
(a) Function and attitude of the Governing Body	86%
(b) Function and attitude of the Principal	92%
(c) Function and attitude of the Head of Departments	87%
(d) Function and attitude of the Office and Staff	80%

B. Infrastructure and facilities:

Parameter	Satisfaction level
(a) Classrooms	72%
(b) Laboratories	66%
(c) Department	74%
(d) Canteen	59%
(e) Parking	86%

(f) Teachers' Common room	87%
(g) Security of the campus	87%
(h) Medical facilities	73%
(i) Power supply in the campus	84%
(j) Toilet facilities	75%
(k) Auditorium	84%

C. Library:

Parameter	Satisfaction level
(a) Adequacy of books	76%
(b) Adequacy and quality of journals	72%
(c) Response and performance of the library staff	85%
(d) Reading room	81%

D. Curriculum Delivery and Implementation:

Parameter	Satisfaction level
(a) Course structure	79%
(b) Timely coverage of topics of curriculum	81%
(c) Research facilities	47%
(d) Availability of laboratory equipment	65%
(e) Availability of ICT	68%
(f) Examinations and Evaluations	92%

E. Others:

Parameter	Satisfaction level
(a) Admission process and enrolments	83%
(b) Sports facilities	70%
(c) Cultural facilities	72%
(d) Social responsibility of the college	80%
(e) General Environment of the college	88%

Suggestions:

Analysis of the teachers feedback prompts us to put forward the following for consideration of the college authority.

(a) The availability of ICT facility in the college needs to be improved.
(b) The canteen facility in the college is still not up to the expectations. It needs improvement.

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Majuli College

Employee's Feedback Analysis Report 2017-2018

The feedback relating to different aspects of the college received from the employees of the college was analysed. The analysis reveals the following satisfaction level of the employees with respect to different parameters.

A. Administration:

Parameter	Satisfaction level
(a) Function and Attitude of Governing Body	80%
(b) Function and attitude of the Principal	91%
(c) Function and Attitude of other important officials	81%
(d) Rules and regulations of the college	87%
(e) Encouragement and facility provided by the authority for training and other professional developments	73%

B. Infrastructure:

Parameter	Satisfaction level
(a) Working condition	80%
(b) Essential tools, equipments, computers etc.	72%
(c) Canteen facility	67%
(d) Toilet	69%
(e) Parking	76%
(f) Power supply	87%
(g) Security of the campus	84%
(h) Cleanliness	76%

C. General aspects:

Parameter	Satisfaction level
(a) Function and attitudes of teaching staff	93%
(b) Function and attitudes of students	85%
(c) Function and attitudes of your fellow staff	84%
(d) Welfare measures for the employees	76%

On the basis of the Employees' feedback the following suggestions are put forward for consideration of the college administration.

(a) The employees should be provided some training for their professional development.
(b) Cleanliness drives may be carried out.
(c) Canteen facility needs to be improved.

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Annexure 6

MAJULI COLLEGE, KAMALABARI

ACADEMIC CALENDER FOR THE GENERAL DEGREE COLLEGES
DIBRUGARH UNIVERSITY
(FROM JANUARY 2018 TO DECEMBER 2018)
(Notified Vide Memo No. DU/DR-A/APC/17/2054-A dated 29-12-2017)

Date(s)	Events/Activities
1st January, 2018	1. Commencement of the Even Semester Classes 2. Notification of Class Routine (College & Departmental), Course Plans etc. in the Notice Boards
20th-31st January, 2018	College Week (any seven days)
30th January, 2018	Celebration of Pancharatna Pratishtha Divas
5th February, 2018	Debendra Nath Goswami Memorial Lecture
9th -15th February, 2018	Declaration of the results of the Odd Semesters B.A/B.Sc./B.com. Programmes.
16th - 23rd February, 2018	1st Sessional Examination of the 2nd, 4th and 6th Semester of the B.A./B.Sc./B.Com. Programmes (any four days)
26th -28th February, 2018	Counseling for the students of the B.A./B.Sc./B.Com. Programmes and Mid semester feedback Assessment (any one day)
2nd March, 2018 (Friday)	Last date for notification of 1st Sessional Examination Marks of the 2nd, 4th and 6th Semester B.A./B.Sc./B.Com. Programmes in the Departmental Notice Boards
1st Week of March, 2018	Muhidhar Bharali Memorial Lecture
23rd March, 2018 (Friday)	Last date for submission of filled in Examination Forms of the B.A./B.Sc./B.Com. End Semester Examinations (2nd , 4th , & 6th Semester) by the colleges at the University
2nd – 9th April, 2018	2nd Sessional Examinations of the B.A./B.Sc./B.Com. Programmes (any four days)
18th April, 2018	Observation of Siksha Ratna Atul Chandra Goswami Smriti Divas
20th April, 2018 (Friday)	1. Last date for submission of Assignment by the students of B.A./B.Sc./B.Com. Programmes (if any) 2. Completion of the even semester classes of the B.A./B.Sc./B.Com. Programmes 3. Last date for notifications of 2nd Sessional Examinations Marks of the B.A./B.Sc./B.Com. Programmes in the departmental Notice Boards
2nd – 31st May, 2018	End Semester Examinations of the B.A./B.Sc./B.Com. Programmes
31st May, 2018 (Thursday)	Last date for submission of Internal Assessment marks and Practical Examination marks of the 2nd, 4th, & 6th Semester Students of the B.A./B.Sc./B.Com. Programmes to the University
11th May- 30th May, 2018	Admission Notice and Completion of the Admission Process in the B.A./B.Sc./B.Com. 1st Semester Classes
1st – 30th June, 2018	Admission to the B.A./B.Sc./B.Com. 3rd & 5th Semester Classes
7th June, 2018 (Thursday)	1. Commencement of the Odd Semester Classes of the B.A./B.Sc./B.Com. Pragrammes 2. Notification of Class Routine in the colleges 3. Notification of Course Plan/ Departmental Class Routine in the Department notice Boards of the colleges
1st – 31st July, 2018	Mid Semester vacation for the teaching staff of the colleges
10th – 16th July, 2018	Declaration of the B.A./B.Sc./B.Com. Even Semester Examinations Results

1st August, 2018 (Wednesday)	Re- commencement of the 1st, 3rd, & 5th semester Classes of the B.A./B.Sc./B.Com. Programmes
8th -14th August, 2018	1st Sessional Examinations of the B.A./B.Sc./B.Com. Programmes (any four days)
16th – 23rd August, 2018	Counseling for the B.A./B.Sc./B.Com. 1st Semester Students and Mid semester Feedback Assessment (any one day)
16th – 25th August, 2018	Students' Union Election in the Degree Colleges (any one day)
17th August, 2018 (Friday)	Last date for Submission of Filled in Registration Forms of the B.A./B.Sc./B.Com. 1st Semester Students by the colleges at the University
18th August, 2018 (Saturday)	Last date for notification of 1st Sessional Examination Marks of the B.A./B.Sc./B.Com. Programmes in the Departmental Notice Boards
1st – 10th September, 2018	Internal Assessment of the B.A./B.Sc./B.Com. Programmes through seminar/ Group Discussion etc.
17th September, 2018 (Monday)	47th College Foundation Day
26th September, 2018 (Wednesday)	1. Last date for Assignment Submission by the students (if any) of the B.A./B.Sc./B.Com. Programmes in the Semester System 2. Last date for Form fill up of the B.A./B.Sc./B.Com. End Semester Examinations by the college at the University
1st – 9th October, 2018	2nd Sessional Examinations of the B.A./B.Sc./B.Com. Programmes (any four days)
23rd October, 2018 (Tuesday)	1. Last date for notifications of 2nd Sessional (B.A./B.Sc./B.Com. Programmes in the semester System) Examinations Marks in the departmental Notice Boards 2. Completion of the Odd Semester Classes of the B.A./B.Sc./B.Com. Programmes
1st – 30th November, 2018	End Semester Examinations of the B.A./B.Sc./B.Com. Programmes
30th November, 2018 (Friday)	Last date for Submission of Internal Assessment marks and Practical Examination marks of the students of the B.A./B.Sc./B.Com. Programmes to the University
1st – 31st December, 2018	Semester End vacation for the teaching staff of the colleges conducting B.A./B.Sc./B.Com. Programmes.

Name: Apurbajyoti Hazarika

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Signature of the Coordinator, IQAC

Name: Debajit Saikia

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Signature of the Chairperson, IQAC