One Week Faculty Development Programme in Online Mode

on

Moodle Learning Management System

17th May to 23rd May, 2021

Organized by

Internal Quality Assurance Cell (IQAC)
Majuli College
Kamalabari, Majuli, Assam

In association with

Spoken Tutorial
IIT Bombay
An initiative of NMEICT, MoE
Govt. of India

Registration Fee: Rs. 596/-

Last Date of Registration
14th May, 2021

Patron:
Dr. Debajit Saikia
Principal
Majuli College

Co-ordinators:
Mr. Partha Goswami
Training Co-ordinator
Spoken Tutorial
IIT Bombay

Dr. Debabhuson Borah
IQAC Co-ordinator
Majuli College

Dr. Madhabi Devi
FDP Co-ordinator
Majuli College

Dr. Debajyoti Bhattacharjee
FDP Co-ordinator
Majuli College

Topics to be covered in the FDP

- Teachers Dashboard in Moodle
- Course Administration in Moodle
- Formatting Course material in Moodle
- Uploading and Editing resources in Moodle
- Forums and Assignments in Moodle
- Question bank in Moodle
- Quiz in Moodle
- Enroll Students and Communicate in Moodle

Medium of Instruction: English

Registration link:
https://rb.gy/75dxw5

Contact:
iqacmajulicollege@gmail.com

E-Certificate will be provided by Spoken Tutorial, IIT Bombay after successful completion of the course

<u>Pro forma of Faculty Development Programme organized by IQAC, Majuli College</u>

Organizing Department/Cell**: IQAC, Majuli College**

Collaborator (if any): **Spoken Tutorial, IIT Bombay**

Date of the FDP: **17th May-23rd May, 2021**

Type of FDP**: National**

Mode of FDP: **Online**

Duration: **One week**

Title/Topic: **Moodle Learning Management System**

Name of the Coordinators:

- Mr. Partha Goswami, Training Coordinator, IIT Bombay
- Dr. Debabhuson Borah, IQAC Coordinator, Majuli College
- Dr. Madhabi Devi, Assistant Professor, Majuli College
- Dr. Debajyoti Bhattacharjee, Assistant Professor, IIT Bombay

Registration of FDP started on: **22-4-2021**

Last Date for registration was on: **14-05-2021**

Number of registered participants: **51**

Video URL (if any):

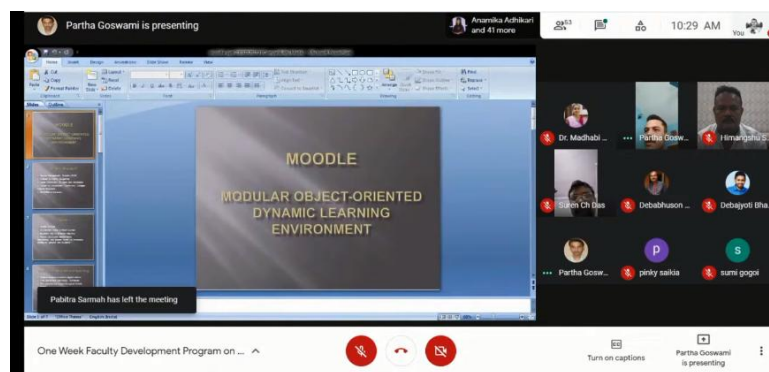Inauguration YouTube link: https://www.youtube.com/watch?v=_wzfnieEjAA&t=1621s

Valedictory YouTube link: https://www.youtube.com/watch?v=jQO80UPsqdA&t=984s
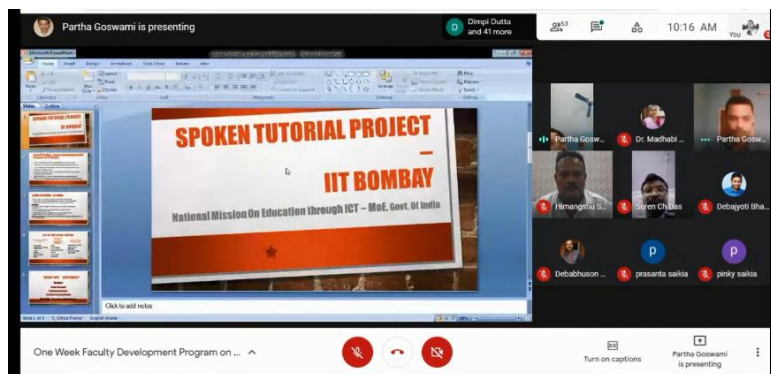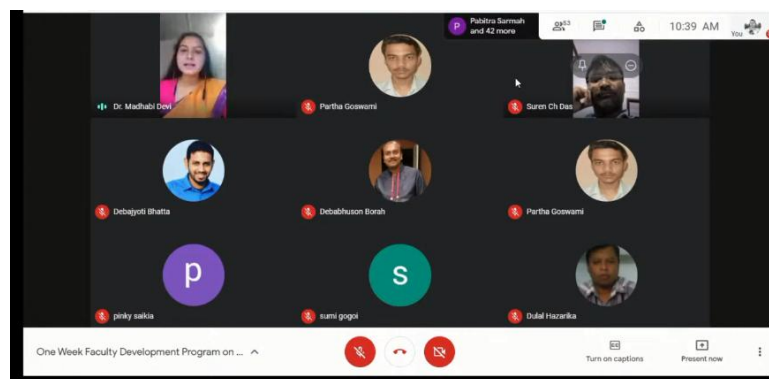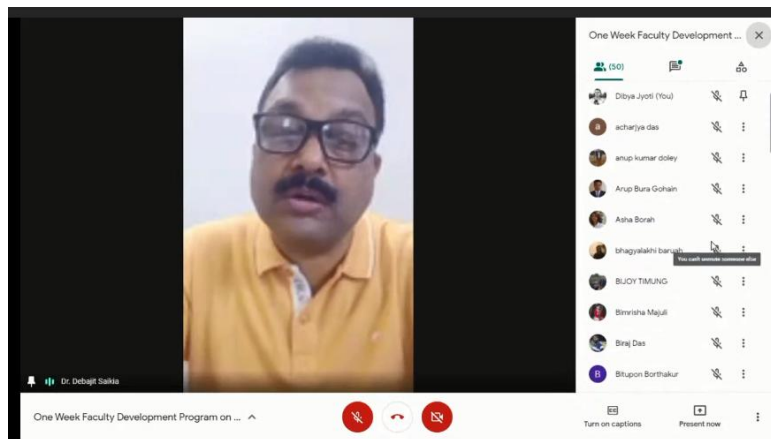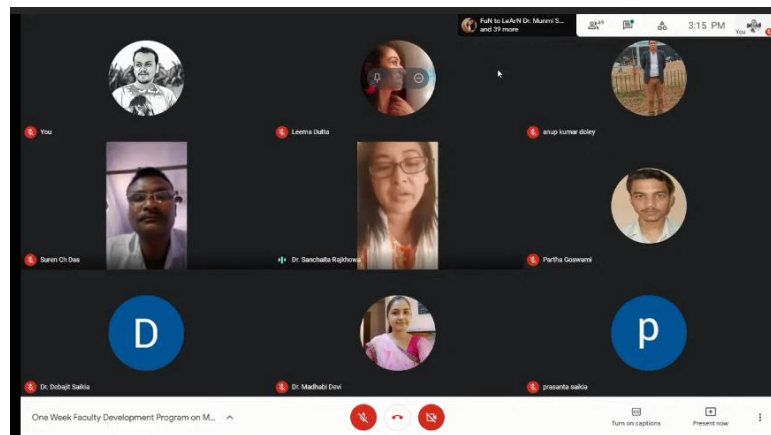
Detail report of the FDP

The IQAC, Majuli College in association with Spoken Tutorial, IIT Bombay organized an online Faculty Development Programme (FDP) for faculty members across the country from 17-05-2021 to 23-05-2021 on the topic '**Moodle Learning Management System**'. Around 51 registrations were received for the FDP from faculty members of various institutions across the state. The inauguration was held on 17th May, 2021 at 10 am through Google Meet platform. At the very outset, one of the coordinators Dr. Madhabi Devi extends her warm welcome to all the participants. Then, the IQAC coordinator of Majuli College Dr. Debabhuson Bora delivers the welcome speech. The welcome speech was followed by the inauguration of the FDP by Dr. Debajit Saikia, Principal, Majuli College, where he addresses the importance of such online programmes during the pandemic that will provide a platform for interaction among the members of higher education institutions. He further throws light on the necessity of learning Moodle LMS by faculty members in the current situation, which will assist them in coordinating online classes and connecting to their students virtually. After

this, the training coordinator of this FDP from IIT Bombay, Mr. Partha Goswami gave a presentation on the details of the FDP organized with the collaboration of Spoken Tutorial Project of IIT Bombay, which is a project under national mission on education through ICT by Ministry of Education, Government of India. He also presented an overview of Moodle, its wide applications and importance in the current scenario of digitalized mode of learning. After his 15-20 min presentation, Dr. Madhabi Devi explained the schedule and assignments to be given to the participants during the FDP. At the end, one of the coordinators of the FDP Dr. Debajyoti Bhattacharjee delivered the vote of thanks.

Video tutorials on Moodle LMS were provided to the participants through Whatsapp group from the inauguration day (17th May 2021) till the last day (23rd May 2021) of the FDP. Three video materials were provided to the participants every day after certain time duration. The video tutorials were prepared by specialized intellectuals of IIT Bombay in the area of Moodle LMS. On the end part of every video tutorial, hands on assignments were provided for the participants. On the first day, video tutorials on introduction to Moodle and installation of Moodle in different systems were provided. The second day video tutorials gave an overview of the admin dashboard in Moodle, the purpose of blocks in admin dashboard and the steps to create or delete blocks and categories in Moodle. On the third day, the tutorials taught the procedures to create any courses in Moodle and to enroll our students as users in those courses. The fourth day video tutorial highlighted the importance of plugins in Moodle and the steps to install plugins in Moodle. Moreover, it gave an overview of the settings changes in teachers dashboard and course administration in Moodle. On the fifth day, the tutorials taught the formatting of course materials in Moodle step-wise. It further showed the procedures of uploading and editing various types of resources like image, page, audio and videos in Moodle for our students enrolled in the course. Moreover, step-wise creation of discussion forums and assignments in Moodle were discussed. The sixth day video tutorials described the step-wise procedure of creating question banks and quizzes in Moodle and assigning it to our students. The seventh day tutorial taught us to grade those quizzes and assignments and to view the grade card of every student in Moodle. The problems and queries of the participants were addressed and resolved by the coordinators on a regular basis in the Whatsapp group. The participants were assigned to prepare a report on 'the Moodle activities learnt by them from the FDP' and were asked to submit it as an assignment on the last day of the FDP. A quiz was also conducted by IIT Bombay after 15 days of the FDP and the participants that passed the quiz were provided another certificate apart from the FDP participation certificate.
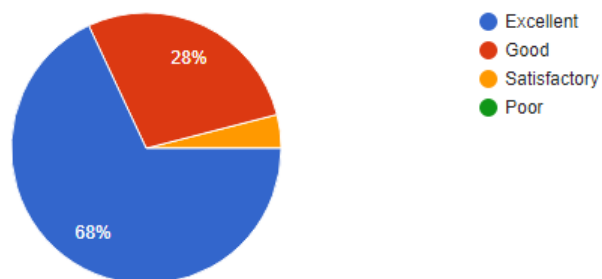
A valedictory programme was organized on the last day of the FDP, wherein Dr. Debajit Saikia, Principal, Majuli College and Mr. Partha Goswami, Training Coordinator, IIT Bombay shared their thoughts regarding the FDP. Further, they thanked the participants for supporting the organizers through the entire FDP. After this, the participants from different institutions shared their views and experiences gained from the FDP. The valedictory came to an end with the vote of thanks delivered by Dr Debabhuson Bora, IQAC coordinator of Majuli College.

How will you rate the video tutorials provided in the programme?

50 responses

- Excellent
- Good
- Satisfactory
- Poor

28%

68%

Did the FDP served its purpose in the midst of the ongoing pandemic?

50 responses

- Yes
- No

98%